CITY OF UNALAKLEET  
Regular City Council Meeting  
Council Chambers/Teleconference  
1-888-392-4560  
Code 30254571#  
January 18, 2022 – 5PM  
Approved Meeting Minutes

1. **Call to Order:** Mayor Kira Eckenweiler called the meeting to order at 5:03PM.

2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

3. **Roll Call:** Mayor Kira Eckenweiler, Vice Mayor Frank Doty, Council Members Robert Bolen, Chris Masters Jr., Karen Nanouk, and Thomas Simonsson, Fire Chief Sony Mashiana, Public Works Director George Turner Jr., Police Chief Chara Blatchford were present on the teleconference line. Council Member George Jackson Jr. was absent from the meeting. Present in the Council Chambers City Manager Moe Zamarron and City Clerk Kelly Otton. Public in attendance John Wilson, LA Commack, and Louisa Paniptchuk. 

**Quorum was established.**

4. **Approval of Agenda**  
**MOTION:** Council Member Thomas Simonsson made a motion to amend the agenda to include an addition in 9. New Business, C. NSEDC Community Benefit Share 2021 – Allocation of Funds & Amendment to 2020 CBS Funds. Motion seconded by Council Member Robert Bolen. No discussion. Motion passed unanimously, 6 yes and 1 absent.  
**MOTION:** Council Member Thomas Simonsson made a motion to add in 9. New Business, D. Emergency Ordinance Travel Mandate. Motion seconded by Vice Mayor Frank Doty. Question called. Motion passed unanimously, 6 yes and 1 absent.  
**MOTION:** Council Member Thomas Simonsson made a motion to approve the agenda as amended. Motion seconded by Council Member Chris Masters Jr. No discussion. Question called. Motion passed unanimously, 6 yes and 1 absent.

5. **Approval of Meeting Minutes**  
   a. Regular City Council Meeting – December 14, 2021  
   b. Special City Council Meeting – December 20, 2021  
**MOTION:** Council Member Thomas Simonsson made a motion to approve meeting minutes December 14, 2021, and December 20, 2021. Motion seconded by Vice Mayor Frank Doty. No discussion. Question called. Motion passed unanimously, 6 yes and 1 absent.

6. **Public Comment**  
   - John Wilson with DOT thanked the City for the use of the Grader and operator to help clear the runway and thanked Moe for allowing DOT to use the Grader to get the runway open.

7. **Department Reports**  
   A. Public Safety Reports  
      1. Police Chief
• Police Chief Chara Blatchford reported that the abandoned buildings around town are a concern for the youth. Getting a list of them and making sure they’re locked or sealed.
• Looking for another officer.
• Beginning of March will be down to 1 trooper.
• Looking into the VPSO Program for another officer in town.
• Controlling the loose dogs and foxes in town. $50 first time catching loose dog, $100 every time after that. Dispatched 27 dogs since the start.
• Council Member Thomas suggested the police department have leashes available for public resources.
• **Job Description Posting for police officer

2. Fire Chief

• Fire Chief Sony Mashiana submitted his report. Also submitted a last-minute email.
• SCBA’s are here in town at the BSSD warehouse.
• Registration sent out last week; registration is good for 3 years.
• Fire Chief Sony read his email
• Requesting support from the Council for any issues related to UVFD to be tabled until a Special meeting or Committee meeting that will discuss ordinance amendment
• Expressed disappointment with the behavior and lack of response with the City Office, along with getting any adequate heating at the Fire Hall
• Requesting UVFD have Quasi-Independence
  • Would provide monthly financial reports
  • UVFD has a structure and has asked the City to join meetings
  • UVFD has a secretary, treasurer, quartermaster
• Fire Engine has several blown gaskets due to the freeze up in the Fire Hall but do have a small capability for fire extinguishers for small fires; nothing at the larger scale. No heat at the fire station right now.
• Public Safety Committee or Special Meeting

B. Public Works Director Report

• Public Works Director George Turner Jr. submitted his report.
• Rough month with the transmission line at the creek and having issues with the media line.
• Looking for new media for the filters.
• David Murphy is here working on the heat exchanger at the Baler Facility.
• Generator is in the shop.
• 1 sewer freeze up
• 2 rental houses that have frozen water
• Jetter trailer is operational again

C. Administration Staff Reports

1. City Manager’s Report
• City Manager Moe Zamarron submitted his report.
• Have 9,000 feet of fire hose for water back up from the wells to the water tank.
• Working on grants – NSEDC OEF grant; road maintenance to North River Bridge
• Another grant – Natural Resources Conservation Service, part of the USDA, for a second water storage tank

2. **City Clerk Report**
- City Clerk Kelly Otton submitted her report.
- Working on ordinances.
- Had meeting with Tracey for the website, in the designing stages of the website.
- Talked with Municode for the ordinance updates.

3. **Finance Manager Report – December**
- December financial report submitted.
- Need to put in requests for reimbursements.
- Going to be looking for a Finance Manager.
- Have the Amended Budget for February meeting.

4. **Committee Reports**
- Committee meeting notes submitted.
- Large Infrastructure – no questions
- Administration – action items will be coming up later in meeting
  - Council Seat terms & expirations; everyone is serving the correct terms; prepare for seat transitions
  - City Manager evaluation due from Council Members by January 30, 2022
- Public Safety – no questions
- Public Works – no questions

**MOTION:** Council Member Thomas Simonsson made a motion to approve all the reports. Motion seconded by Council Member Robert Bolen. Motion passed unanimously, 6 yes and 1 absent.

8. **Old Business**

A. **Street Name Ordinance No. 21-05 – Second & Final Reading**

**MOTION:** Council Member Thomas Simonsson moved to approve the second and final reading of the ordinance as presented. Motion seconded by Council Member Robert Bolen. Discussion. Question called. Motion passed unanimously, 6 yes and 1 absent.

B. **Ordinance 21-06 – Title 13 Public Service, Chapter 13 Water and Sewer System, Section 13.04.240 Rate Schedule Amendment – Second & Final Reading**

**MOTION:** Council Member Thomas Simonsson moved to approve the amendment as presented. Motion seconded by Council Member Robert Bolen. No discussion. Question called. Motion passed unanimously, 6 yes and 1 absent.

C. **Selection & Decision of New Fire Hall**
• Working with the State AK Court System
• City would own the whole building & Courts would rent from City
• Start discussion with the Governors office
• Economy of scale when you combine uses into one building; more cost effective to build
• At present, include the Fire Hall at the eastern side of the building; up to Council to move forward

**MOTION:** Council Member Chris Masters Jr. tabled for further discussion until after the Committee meeting and a Special Meeting is set. Motion seconded by Council Member Karen Nanouk. Discussion. Question called. Motion passed unanimously, 6 yes and 1 absent.

9. New Business
A. **Ordinance 22-01 – Section 13.08.230 Establishment of Rates Amendment in Chapter 13.08 Baler Facility and Solid Waste Landfill of Title 13 Public Services – First Reading**

**MOTION:** Council Member Robert Bolen made a motion to approve the first reading. Council Member Karen Nanouk seconded the motion. No discussion. Question called. Motion passed unanimously, 6 yes and 1 absent.

B. **Ordinance 22-02 – Adoption of New Section 3.12.015 Establishing Compensation for Mayor and Council Members in Title 3 – First Reading**

• Insert $150.00 to the highlighted blank.

**MOTION:** Council Member Thomas Simonsson moved to table the first reading until the next regular council meeting to have the language filled out clearly. Motion seconded by Council Member Chris Masters Jr. Discussion. Question called. Motion passed unanimously, 6 yes and 1 absent.

C. **NSEDC Community Benefit Share 2021 – Allocation of Funds & Amendment to 2020 CBS Funds**

• Floor was opened to the public for suggestions.

**MOTION:** Council Member Thomas Simonsson made a motion to amend the 2020 remaining CBS Funds - Bulk Fuel to City Related Expenses. Motion seconded by Council Member Karen Nanouk. Discussion. Question called. Motion passed unanimously, 6 yes and 1 absent.

• 2021 CBS Allocation:
  • $75,000 Bulk Fuel

**MOTION:** Council Member Thomas Simonsson made a motion to allocate $75,000 to Bulk Fuel. Motion seconded by Robert Bolen. Discussion. Question called. Motion passed unanimously, 6 yes and 1 absent.
  • $36,000 2 months of Water/Sewer Credits
  • $5,000 KNSA Radio

**MOTION:** Council Member Thomas Simonsson made a motion to allocate $36,000 for two months’ worth of water/sewer credits and $5,000 to KNSA Radio. Motion seconded by Council Member Chris Masters Jr. Discussion. Question called.
MOTION AMENDMENT: Council Member Chris Masters Jr. made an amendment to the motion to include hillside residents to have the same dollar amount that is allocated towards use of the landfill. Council Member Robert Bolen suggested to vote on the motion that is on the floor and if there is an additional motion made to spend additional money from the remaining balance that it be made at that time.

MAIN MOTION: Motion passed unanimously, 6 yes and 1 absent.

MOTION: Council Member Chris Masters Jr. made a motion to extend the same amount of money towards the landfill use for hillside residents. Motion seconded by Council Member Robert Bolen. Discussion. Question called.

MOTION AMENDMENT: Council Member Thomas Simonsson made a friendly amendment to the motion to credit accounts that are not getting a full $200 credit from the previous motion. Council Member Chris Masters Jr. accepted the friendly amendment. Discussion. Council Member Chris Masters Jr. redacted his motion.

- $84,000 City Related Expenses

MOTION: Council Member Thomas Simonsson made a motion to allocate $84,000 to City Related Expenses. Motion seconded by Vice Mayor Frank Doty. Discussion. Motion passed unanimously, 6 yes and 1 absent.

D. Emergency Ordinance 21-03 Travel Mandate

MOTION: Council Member Karen Nanouk made a motion amend the travel mandate to include to be tested before (48 hours in advance) arriving into Unalakleet. No second. Motion fails.

- Mayor Kira Eckenweiler read the Emergency Ordinance out loud.

MOTION: Council Member Thomas Simonsson moved to extend the emergency ordinance for another 60 days to March 18, 2022. Motion seconded by Vice Mayor Frank Doty. Discussion. Question called. Motion passed unanimously, 5 yes, 1 nay, and 1 absent.

10. Correspondence
   a. Letter from Karen Nanouk
   b. UNC Trail Project Email
   c. NSEDC Letter for Community Activities

11. Public Comment
   - LA Commack – Been on the UVFD for about 6 to 8 years, put a lot of hours into the fire department to keep community safe. Expressed that UVFD does not get any support from the City. UVFD keeps the box checked for the grant application to keep the City in compliance.

12. Executive Session: No need for executive session.

13. Council Comments
   - Karen Nanouk – Thank you all for the willingness to be there for the people.
   - Mayor Kira Eckenweiler – This work can get very tiring and very frustrating at times but its very rewarding when we see things get done that benefit our community.
• Vice Mayor Frank Doty – Thanks everyone for their time. Thanks Moe, City Crew, Public Works Department.
• Thomas Simonsson – Agreed with Franks’ comment.

14. Next Tentative Meeting Date: Committee Meetings February 7-9, 2022. Special Meeting to be announced. Regular City Council Meeting February 15, 2022, at 4PM.

15. Adjournment: Council Member Thomas Simonsson made a motion to adjourn. Motion seconded by Council Member Karen Nanouk. Meeting adjourned at 7:23PM.

DATE APPROVED: Feb 15, 2022

Kira Eckenweiler, Mayor

ATTEST:

Kelly Ottom, City Clerk