CITY OF UNALAKLEET
Regular City Council Meeting
Council Chambers/Teleconference
1-888-392-4560
Code 30254571#
July 13, 2021 – 4PM
Approved Meeting Minutes

1. Call to Order: Mayor Kira Eckenweiler called the meeting to order at 4:02PM.
2. Pledge of Allegiance: The Pledge of Allegiance was recited.
3. Roll Call: Mayor Kira Eckenweiler, Louisa Paniptchuk, City Manger Moe Zamarron, and City Clerk Kelly Otton were present in the council chambers. On the teleconference line, Vice Mayor Frank Doty, Robert Bolen, Christopher Masters Jr, Public Works Director George Turner Jr, Fire Chief Sony Mashiana called in late, Thomas Simonsson (UVFD). Absent from the meeting, George Jackson Jr.
Quorum established.
4. Approval of Agenda
   MOTION: Councilman Robert Bolen made a motion to add in 9. New Business, B. Resolution 2021-03 Conflict of Interest Policy. Motion seconded by Councilman Christopher Master Jr. Motion passes unanimously, 5 yes and 1 absent.
   MOTION: Councilman Robert Bolen made a motion to approve the amended agenda. Councilwoman Louisa Paniptchuk seconded the agenda. Motion passes unanimously, 5 yes and 1 absent.
5. Approval of Meeting Minutes
   • Regular Council Meeting – June 14, 2021
     MOTION: Councilman Robert Bolen made a motion to approve the Regular Council Meeting June 14, 2021. Councilwoman Louisa Paniptchuk seconded the motion. Motion passes unanimously, 5 yes and 1 absent.
6. Public Comment
   • No public in attendance for comment.
7. Department Reports
   • Public Safety Report (Fire Chief)
     • Police call logs were submitted.
     • Fire Chief
       • Fire Chief Sony Mashiana submitted June report.
       • Met a couple times since last meeting
       • Orders will be place tomorrow July 14, 2021, for protective gear
       • Issues with finding keys to the old truck
       • Search & Rescue – did receive one call, Sony will be the on-site or on land manager for the Search & Rescue calls
       • Title Search for the lot for future UVFD building
- Fire Chief Sony stated UVFD will not relinquish the rights from the Quonset Hut building until after the fire house is built.
- Temporary closing for the Quonset Hut will be UVFD’s responsibility.
- Search & Rescue – until there is proper structure for the S&R, UVFD will manage.

**Public Works Director Report**
- Public Works Director George Turner Jr. submitted June report.
- Heat exchanger is almost complete, electrician is here. No water coming into the tank, next day or two.
- 19 \( \frac{1}{2} \) water level
- Electrician here will move onto the FAA Lift Station project once done with the electrical work at the water plant
- Lift Stations are all operational
- Moved vehicles to Landfill

**Administration Staff Reports**

**City Mangers Report**
- City Manger Moe Zamarron submitted June report.
- The front load truck and garbage truck were paid. They are scheduled to be on the July 25th barge.
- Communication with Quintillian about the high-speed internet coming to town.

**City Clerk Report**
- City Clerk Kelly Otton submitted June report.

**Financial Report – June**
- Question on the revenue for building rentals, wondering why the dip in revenues for June.

**Committee Reports**
- **Admin/Public Safety:** Discussed the title search; the committee recommended to approve for the manager to do the title search.
- Everything is already on the agenda to be discussed.
- **Public Works/Tank Farm:** Start billing for the Tank Farm tenants. Last Tank Farm meeting was April 2021. Touch up paint for the tanks. Will get together a proposal for billing.
- **Library:** No meeting.
- **Boat Harbor:** Cost estimate from Cunningham to redo cement would be costly. Recommend using mats; get a cost estimate. Ask for donation to put more life jackets.
MOTION: Councilman Robert Bolen made a motion to approve the department reports. Christopher Masters Jr seconded the motion. Motion passes unanimously, 5 yes and 1 absent.

8. Old Business

- **Burning Ordinance Amendment 2021-01 – Second & Final Reading**
  - Burning Ordinance submitted with the corrections made to add; “to comply with the DEC.”
  - DEC called to follow-up and satisfied that we are taking it seriously
  
  **MOTION**: Councilman Robert Bolen made a motion to approve the Burning Ordinance as amended to include the Landfill to comply with the DEC. Vice Mayor Frank Doty seconded the motion. Motion passes unanimously, 5 yes and 1 absent.

- **Selection & Decision about Location of New Fire Hall**
  
  **MOTION**: Councilman Robert Bolen made a motion out of the Administration Committee to approve the funding for title search for the land being proposed for the new fire hall. Councilman Christopher Masters Jr seconded the motion. Discussion: is there not a conflict with Councilman Christopher being on the UVFD and where will the funds be provided from to do the title search and what is the cost? The title search would cost under a thousand dollars, maybe five/six hundred dollars. The title search would be taken out of the general fund. Can we approve a certain amount of money?
  
  **MOTION**: Councilman Robert Bolen made a motion to amend his motion to approve the funding for the title search out of the general fund up to $800.00. Vice Mayor Frank Doty seconded the motion. Motion passes unanimously, 5 yes and 1 absent.

- **FY21 Budget Amendment – Second & Final Reading**
  - FY21 Budget Amendment submitted for second and final reading.
  
  **MOTION**: Councilman Robert Bolen made a motion to approve the amended Fiscal Year 21 Budget. Vice Mayor Frank Doty seconded the motion. Discussion: are the financials being released to the public? This is the disclosure, the meetings, and readings. Yes, it is open for the public. Motion passes unanimously, 5 yes and 1 absent.

9. New Business

- **Open Council Member – Seat A1, Term Expires October 2022**
  - Notices have been posted.

- **Resolution 2021-03 Conflict of Interest Policy**
  
  **MOTION**: Councilman Robert Bolen made a motion to approve the Resolution 2021-03, the second version that has been presented to the council. Councilwoman Louisa Paniptchuk seconded the motion. Discussion: The background of the resolution; when we are ready to accept the next round of Covid funds, they are picky this year on how the funds is handled, specifically the Conflict-of-Interest Policy. We have a conflict-of-interest policy; however, it does not specify the elected officials. It only includes the city employees. Motion passes unanimously, 5 yes and 1 absent.

10. Correspondence

- **Letter to Council – Karen Nanouk**
• Letter submitted.
• Next Tri-Org Meeting item agenda

• **Email to City of Unalakleet – Reginald Lockwood**
  • Email submitted.
  • Will post on FaceBook his concern.

• **Department of Environmental Conservation – Notice of Intent Award**
  • Letter submitted.
  • $10 million awarded for the first installment of the water system.
  • Design will be started this year.

• **Brining Broadband to Unalakleet**
  • BSNC presented a grant opportunity for broadband.
  • Quintillian wants to build fiber optic cable from Nome to Unalakleet and would cost around $30 million dollars.
  • Unalakleet would be the Hub.
  • Weekly meetings are happening
  • Deadline to submit is September 1st
  • Estimated $5 million a year on maintenance
  • Each Friday City Manager Moe will provide a summary of the meetings held weekly

11. Council Comment

• Christopher Masters Jr – Thanks everyone. Excited how things are getting done in town and moving forward. Appreciates the hard work and dedication.

• Vice Mayor Frank Doty – Seconds Chris’s comment. All of us brainstorming and putting ideas together, gained a lot and made good progress. Keep it up.

• Louisa Panipetchuk – Seconds Chris and Frank’s comment also. Yes, we are getting somewhere. Question: Do we have somewhere in our ordinance on so many meetings you miss? Yes.

• Christopher Masters Jr – Thanks Kira, Summer and everyone involved with the 4th of July games.

12. **Next Tentative Meeting Date:** Committee meetings August 2, 3, and 4. Regular Council Meeting August 10, 2021, at 4PM.

13. Adjournment:

  **MOTION:** Councilman Robert Bolen made a motion to adjourn. Councilwoman Louisa Panipetchuk seconded the motion. Meeting adjourned at 5:15PM.

**DATE APPROVED:** 11/4/21

Kira Eckenweiler, Mayor

ATTEST: Ethel Ivanoff, City Clerk