Unalakleet City Regular Council Meeting  
June 14, 2021  
Approved Minutes

1. CALL TO ORDER:  
Vice-Mayor Frank Doty called the meeting to order at 4:13pm.

2. PLEDGE OF ALLEGIANCE: The council and public members stood and recited the Pledge.

3. ROLL CALL AND ESTABLISH QUORUM:

<table>
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<tr>
<th>Present:</th>
<th>Absent:</th>
<th>Excused</th>
<th>(Notes):</th>
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<tbody>
<tr>
<td>Mayor Kira Eckenweiler</td>
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<td>Via Phone</td>
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<td>Vice-Mayor Frank Doty</td>
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<td>Council member Robert Bolen</td>
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<td>Council member Louisa Paniptchuk</td>
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<td>Katie Panzer</td>
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<td>George Jackson Jr</td>
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<td>Chris Masters Jr.</td>
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<td>(student rep. done).</td>
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Also present: City Manager Moe Zamarro, PW Director George Turner Jr. via phone, Temp City Clerk Joanne Semaken, Fire Chief Sony Mashiana and Thomas Simonsson is present. Members from the public present: None.

Quorum was established.

4. APPROVAL OF AGENDA:  
- Vice-Mayor Frank Doty would like to add E. Purchase of Garbage Truck under New Business.

MOTION: Dr. Robert Bolen moved to approve the addition of E. Purchase of Garbage Truck under New Business to agenda. Kira Eckenweiler seconded. No discussion. Question called by Dr. Bolen. Motion carried unanimously.

5. APPROVAL OF MEETING MINUTES:

A. May 11, 2021 – Regular Council Meeting  
MOTION: Dr. Bolen moved to approve the minutes for May 11, 2021. Kira Eckenweiler seconded. No Discussion. Motion carried unanimously.

6. PUBLIC COMMENTS:  
There are no public comments.

7. DEPARTMENT AND COMMITTEE REPORTS FOR APPROVAL:  
A. Public Safety Staff & Committee Reports:
a. Police Department Report:
   - Police Report submitted and included in packet.
   - The City does not have a police chief.

b. Volunteer Fire Department Report:
   - Fire Department report submitted and included in packet.
   - No incidents report within the last month.
   - Safety gear will be ordered during the month of June.

B. Public Works Director & Committee Reports:
   - Public Works Director George Turner Jr. has submitted report and included in packet.
   - Water Update: 18 ft ¼
   - Crowley Barge is here delivering fuel and the diesel and heating tank should be filled soon.
   - There have been 4 major leaks over this past weekend that caused a major drop in the water tank by a couple of feet.
   - FAA loop is completely open. This should eliminate some of the weakest points in the water lines and will also help with leaks.
   - All lift stations are operational.
   - VSW is here to replace the heat exchangers. They installed 2 so far and will be installing 3 more.
   - Frank Doty asked when the repair for the leak at the water plant will be fixed. George is waiting on VSW response to know what parts to order to repair it. They will have a guy from VSW that will fly in to get it fixed.
   - Chris has asked what the plan is to fix the concrete roads that were torn up this past winter to fix leaks. George says that next summer the concrete roads will torn up to replace all the main water pipes, so compacting the ground is the best option. Chris suggested filling the holes with softer gravel, which would allow a more compact and smooth road. George commented that they are waiting for a key to the compacter that will help compact the roads better.

C. Administration Staff & Committee Reports:
   a. Manager’s Report:
      - The Manager’s written report submitted.
      - Kawerak will sign over a grader to NVU(caterpillar) and will lease it to The City. This will save The City a great amount of money.
      - Moe will be ordering new bins using NSDEC funds. DEC will also be funding this purchase of new bins. A garbage truck will be discussed further on in the meeting. Delivery of the garbage bins and
      - Ford Pick-up truck from FAA will be purchased this week.
      - The pick-up that was bought from the Forest Service has landed in Unalakleet off the barge.
• Circulation pumps for each house are starting to arrive. Moe is finalizing everything with CRW.
• Water Main replacement project is in the early stages with EPA having Unalakleet on their list. Paperwork for this is expected to be finished and sent to The City in September 2021.
• The wells project is moving along nicely and will be seeing construction documents soon.

b. Clerk’s Report:
• Clerk’s report was submitted and included in packet.
• Joanne Semaken is filling in for Kelly O. at the Council Meeting.
• Joanne is currently working on a newsletter that will inform the community members of all the current and future projects regarding the Water Department.

D. City Financial Report – May:
• City Manager Moe submitted a financial budget included in the packet.

E. Committee Reports
• Public Works: Louisa Paniptchuk – The committee met on Monday, Tuesday, and Wednesday of last week. The committee would like to buy a new trash compactor, with ¾ voted yes. Moe said DEC would like to help fund the new trash compactor. The committee recommended to create and hire a position specifically for the Bailer.
• Public Safety: Bobby – There is no acting police chief at this time and there have been no applicants for that position. Moe is appreciative of the two village safety officers and the dispatchers that have been covering shifts.
• No reports have been submitted from the Library and Boat Harbor Committee.

MOTION: Kira Eckenweiler moved to accept the City Financial Reports for Administration, reports for Public Works, Public Safety, and Administration and Budget as a block. Dr. Bolen seconded. No discussion. Question called. Motion carried unanimously.

8. OLD BUSINESS:
A. Burning Ordinance Amendment 2021-01 – First reading
• Ordinance is included in packet.
• A change has been made in the first line of the ordinance to comply with the DEC.

B. FY22 Budget Appropriations Ordinance 2021-02
• No changes since last reading, Council members will vote on this ordinance.

MOTION: Dr. Bolen moved to approve the Final Budget Appropriations. Louisa Paniptchuk seconded. No Discussion. All approved. Motion passed.
C. Selection & Decision about Location of New Fire Hall
   • Sony Mashiana & Thomas Simonsson are present.
   • This decision is at a stand-still, since they are unsure who owns the land. The assumption is that The City owns the land, but it is inconclusive. Louisa suggests that they check with UNC. Once the Fire Department knows who owns that land, they can hold a community meeting and move forward.
   • Moe suggests hiring a title search to see who owns that land. Thomas, Moe & Sony will make an appointment to discuss this further.

9. NEW BUSINESS:
   A. FY21 Budget Amendment – First Reading
      • This is the operating budget. COVID funds have not been applied to this budget.
      • A majority of the funds used were put towards the Water Department – thawing freezes, etc.

   B. Resolution 2021-02 – Resolution for Acceptance for Coronavirus Relief Funds (ARPA)
      • AML has updated COVID funds and The City is set to receive $167,000.
      • When released, The City will need to act fast. The 30-day window to accept the funds has already started. The letter is included in the packet so it can be looked over by council members and signed.

   MOTION: Dr. Bolan moved to approve the Resolution 2021-02 – Resolution for Acceptance for Coronavirus Relief Funds (ARPA). Chris Masters seconded. No Discussion. Question called by Chris. All approved. Motion passed.

C. 2021 4th of July Kaniyaq Games
   • Moe says that this year there will be 4th of July games and it will be outdoors.
   • There is a schedule that is ready and posted at various facilities throughout town.

D. Purchase of Garbage Truck
   • The garbage truck will be put on the July 25th Barge out of Seattle. The price for this garbage truck $101,585.
   • The funds will be coming from Coronavirus Funds (ARPA).
   • This garbage truck is multi-functional, easily converted for snow removal in the winter, and will keep the trash to a bare minimum.
   • DEC will reimburse a portion of the purchase in the future.

   MOTION: Kira Eckenweiler moved to approve the D. Purchase of Garbage Truck. Dr. Bolan seconded. No Discussion. Question called by Dr. Bolan. All approved. Motion passed.

10. CORRESPONDENCE:
• None submitted.

11. COUNCIL MEMBER COMMENTS:
Kira: Katie Panzer will be resigning from her seat. She will be moving and I would thank her for her time as a councilmember, and especially with her time on the COVID Response team.
Frank: I seconded Kira. I would also like to thank Moe with his help and dedication. It’s amazing progress. I appreciate seeing the progress.
Louisa: Louisa seconded Kira. She wishes Chris a speedy recovery.

13. NEXT MEETING DATE:
The tentative date for the next Regular Council Meeting is set for July 13, 2021 at 4pm.

14. ADJOURNMENT:
MOTION: Dr. Bolen moved to adjourn the meeting. Kira seconded. Motion passed unanimously. Meeting adjourned at 5:07 pm.

Date Approved: 11/4/21

Mayor, Kira Eckenweiler

City Clerk, Ethel Ivanoff