CITY OF UNALAKLEET
Regular City Council Meeting
Council Chambers/Teleconference
1-888-392-4560
Code 30254571#
May 11, 2021 – 4PM
Approved Meeting Minutes

1. Call to Order: Mayor Kira Eckenweiler called the meeting to order at 4:02PM.
2. Pledge of Allegiance: All stood to recite the Pledge of Allegiance.
3. Roll Call: Mayor Kira Eckenweiler, Council Members Robert Bolen, George Jackson Jr., Christopher Masters Jr., Louisa Paniptchuk, City Manager Moe Zamarron, City Clerk Kelly Otton were all present in the Council Chambers. Vice Mayor Frank Doty, Council Member Kathleen Panzer, UVFD Fire Chief Sony Mashiana was present on the teleconference line. Quorum was established.
4. Approval of Agenda
MOTION: Robert Bolen made a motion to approve the agenda. Christopher Masters Jr. seconded the motion. Question called. Motion passed unanimously; 7 to 0.
5. Approval of Meeting Minutes
   A. Regular Council Meeting – April 13, 2021
MOTION: Robert Bolen made a motion to approve the minutes from April 13, 2021. Christopher Masters Jr. seconded the motion. Question called. Motion passed unanimously; 7 to 0.
6. Public Comments – No public in attendance for comment.
7. Department Reports
   A. Public Safety (Fire Chief)
      • UVFD Fire Chief Sony Mashiana submitted his April report
      • No emergencies
      • Held one meeting last month
      • Tried ordering gear but ran into road block with the NSEDC CBS funds – audit required before funds are released
      • Rehab old Fire Truck
      • Massie Foundation still a funding source
      • Plan to hold 2 meetings a month – first Monday and third Monday of each month; first Monday will be administrative work, third Monday will be drills
      • Contacted the Nome Fire Department for documents as a guiding principal for purposes of getting the fire department operational with the bylaws
   B. Public Works Director Report
      • Public Works Director submitted his April report
      • Water level is 11 ft.
• Jetting at Powers Creek; gain 7 gallons a minute
• NSHC coming in to jet sections of the main

C. City Manager Report
• City Manager Moe Zamarron submitted his April report
• Boat Launch area – been looking at mats to cover the loose gravel; talking with Dave
• ARP Act Guidance – AML sharing their intake about the round of covid funding; $144,000.00
• FAA donated their grey truck
• FEMA meeting – Friday at 1PM, May 14th
• FAA Lift Station – materials are arriving
• Rehab old Fire Truck into a flat bed, dump truck, possible fuel truck to deliver fuel oil, put a snow blower on the front
• House Lots getting ready to be laid out; NVU wants to be involved with the surveying; $5 million towards the lots ie, streets, electricity; 100 more lots
• Finance Director position; working on the funding for the position, not pushing it but would be nice to add to the mix
• PERS – short $53,000.00 from last year. Next year’s payment would be $23,000.00. $64,000.00 to be in PERS; 6 positions; cost more to add more employees to PERS
• Landfill – DEC is satisfied with the Landfill; a used compactor $100,000.00 - $125,000.00; recycle cardboard/wood/plastics – building blocks for structures with the plastics
• Dispatchers – 6 full time; Josie N. is Head Dispatcher; Rehired Chara for Police Officer position, starts May 22nd; No applications for Police Chief, Trooper that was stationed here went to Fairbanks; Acquire people to come in like a slogan – Unalakleet Ultimate Alaska – for a more positive outlook; can work with the school to come up with a slogan

D. City Clerk’s Report
• City Clerk Kelly Otton submitted her April report
• No questions or comments

E. Financial Report – January & April
• January & April Financial Report submitted
• No questions or comments

MOTION: Robert Bolen made a motion to approve the reports. George Jackson Jr. seconded the motion. Question called. Motion passed unanimously; 7 to 0.

8. Old Business
A. Search & Rescue
MOTION: Robert Bolen made a motion to incorporate Search & Rescues into the Unalakleet Volunteer Fire Department. Christopher Masters Jr. seconded the motion. Question called. Motion passed unanimously; 7 to 0.

B. Update City Dog Ordinance
- Dog Catcher/Animal Control Officer job description

MOTION: Christopher Masters Jr. made a motion to give a 24 hour notice for dog owners to tie their dog up or it will be dispatched. George Jackson Jr. seconded the motion. Motion passed 5 to 2.

C. Crab Boat Ordinance
- Enforce what we have

D. Open Burning Ordinance
- Include no burning at the Landfill with existing ordinance
- Next meeting item City Burning Ordinance Amendment – first reading

E. Dog Patrol
- Job description submitted

MOTION: Robert Bolen made a motion to approve the Animal Control Officer job description. George Jackson Jr. seconded the motion. Motion passed unanimously; 7 to 0.

9. New Business

A. FY22 Budget – First Reading
- FY22 Budget submitted

MOTION: Robert Bolen made a motion to move the proposed budget FY22 to second reading. George Jackson Jr. seconded the motion. Motion passed unanimously; 7 to 0.

B. Reallocate Remaining NSEDC CBS Funds to Administration

MOTION: Robert Bolen made a motion to reallocate 2017 NSEDC CBS Bulk Fuel Payment of $471.20 to Administration, 2018 Mid-Year NSEDC CBS Building Maintenance (paint/doors) remaining funds of $12, 556.95 to Administration, 2018 End Year NSEDC CBS Snowfence Repair/Replace of $3,259.05 to Administration, 2019 NSEDC CBS Water/Sewer Maintenance funds of $8,131.49 to Administration. George Jackson Jr. seconded the motion. Motion passed unanimously; 6 yes, 1 abstained.

MOTION: Robert Bolen made a motion to reallocate to the Baler Operation Improvement fund 2020 COVID19 Connex Purchase funds, the 2020 Road Maintenance (small, unpaved roads) fund of $5, 894.77, the Water/Sewer Line Repair/Parts/Safety of $83.29, and the Police Vehicle remaining funds of $20.00. Christopher Masters Jr. seconded the motion. Motion passed unanimously; 6 yes, 1 abstained.

C. Annual Spring Clean-Up
- May 25, 2021
- Donations are coming in

D. Selection & Decision about Location of New Fire Hall
- Most favored is the East of Middy Johnsons house
- DOT has a say in the lot; how tall it could be
MOTION: Robert Bolen made a motion to move the discussion to a Special Meeting, a community hearing at the call of the Mayor. George Jackson Jr. seconded the motion. Motion passed unanimously; 7 to 0.

10. Correspondence
   • No correspondence

11. Executive Session: Finance, Personnel
MOTION: Robert Bolen made a motion to go into Executive Session to discuss Personnel. George Jackson Jr. seconded the motion.

12. Council Comments
   • Robert Bolen – Thanks Moe, everything is pretty clear and organized, it’s good to see.

13. Next Tentative Meeting Date: June 14, 2021 – 4PM

14. Adjournment
MOTION: Robert Bolen made a motion to adjourn. Christopher Masters Jr. seconded the motion. Motion passed unanimously; 7 to 0. Meeting adjourned at 6:08PM.

DATE APPROVED: June 14, 2021

Kira Eckenweiler, Mayor

Kelly Otten, City Clerk