CITY OF UNALAKLEET
Regular City Council Meeting
Council Chambers/Teleconference
1-888-392-4560
Code 30254571#
February 9, 2021 – 4PM
Approved Meeting Minutes

1. Call to Order: Mayor Kira Eckenweiler called the meeting to order at 4:03PM.
2. Pledge of Allegiance: The Pledge of Allegiance was recited.
3. Roll Call: Mayor Kira Eckenweiler, Vice Mayor Frank Doty, Council Members Robert Bolen, George Jackson Jr., Christopher Master Jr., and Kathleen Panzer, Acting City Manager Stephen Lindsey, City Manager Moe Zamarron, Public Works Director George Turner Jr., and City Clerk Kelly Otton were all present on the teleconference line. Special guest Louisa Panipichuk was on the line as well.

Quorum was established.

4. Approval of Agenda
Mayor Kira Eckenweiler stated that she wanted to add in New Business; C. New City Council Member. Vice Mayor Frank Doty stated that he wanted to add in New Business; D. Workers Compensation.

MOTION: Council Member Robert Bolen made a motion to approve the February 9th, 2021 agenda with the new additions. Motion seconded by Vice Mayor Frank Doty. No discussion. Question called. Motion passed in a roll call vote with all members voting yes.

5. Approval of Meeting Minutes
   A. Regular Council Meeting – January 12, 2021
MOTION: Vice Mayor Frank Doty made a motion to approve the January 12, 2021 meeting minutes. Motion seconded by Council Member Robert Bolen. No discussion. Question called. Motion passed in a roll call vote with all members voting yes.

6. Welcoming New City Manager Moe Zamarron
   - New City Manager Moe Zamarron on the line stating he’s happy to be on board and looks forward to meeting everyone.
   - He’s been working with Stephen getting the gist of everything going on in town.
   - The general schedule; spend the next couple weeks with Stephen on the topics of focus. Then dig into the details.
   - By March 1st arrival into town; Stephen will be a supporting role for another couple weeks.
   - By Mid-March expects to be fully operating as City Manager, with limited access to Stephen.
   - Looks forward to coming and being part of the community.
   - Vice Mayor Frank Doty welcoming Moe aboard.
• Council Member Kathleen Panzer welcoming Moe aboard and thanked Stephen for all he’s done and still doing for the City. Looks forward to working with Moe when he arrives.
• Mayor Kira Eckenweiler thanking Stephen with the transition. Excited to have Moe on board.

7. Public Comments
• Nick Bruckner on the line – Thanking the City Council for stepping up and serving our community. Letting the Council know what is going on at the other end of town; he’s been working with a Suicide Prevention Grant with the Tribe. A lot of focus is addressing suicide in our community and increase cultural activities. The Covenant Church opened a Youth Center last month; the last few weeks they’ve had some 30 kids attending. The Youth Center is open a few nights a week. The youth cook meals for each other. Open Saturday nights from 5pm to 11pm and on Tuesday nights from 5pm to 9pm. The Youth Pastor Abel Razzo runs the Youth Center. They are looking to have Elders attend to teach cultural activities.
• Vice Mayor Frank Doty excited for this opportunity for the kids and thanks Nick for the hard work.
• Council Member Christopher Masters Jr. asked Nick what the City can do to help. Nick replied if the City has extra funding. The Church Board voted for funds in the amount of $2,500.00 for meals. They have menu meals for the next four months and the Church is covering the cost. If the City wants to partner with the Church in that specific way, some funding would help. Any financial help with the food budget would help if the City is interested in supporting that roll. Working on getting board games.
• Acting City Manager Stephen asked Nick to write up a list of ideas and cost numbers and submit to Mayor Kira.
• Nick Bruckner has done a lot of surveys and heard stories from the kids and a common thread the kids share is not feeling safe at home or in the community when the blue tail lands. Talked to Ray Droby, Mental Health at the Clinic, and he’s heard a lot of stories from kids, women, and men who experienced Domestic Violence and Sexual Violence.

8. Department Reports
A. Public Safety (Police Chief, Fire Chief)
• Police Chief: Police Chief Stephen Lindsey reporting;
• Incident call reports we are seeing are 80-90 a week.
• Still dealing with Domestic Violence as the primary driver of the crime calls received.
• 50 incidents are being reported a year and in generally you can figure there are four or five times that are going unreported.
• Met for a week for the PILOT Program, established through the Department of Justice.
• Unalakleet is one of the three villages that is part of the PILOT Program.
• Number of people involved in the organizational meetings; State Attorneys General Office, District Attorney, Mental Health, and Doctorate of the Clinic, Law Enforcement, Department of Justice, and the US Attorney’s Office.
• PILOT Program is funded through the Department of Justice but will go through the Native Village of Unalakleet.
• No Police Chief or Police Officer applications to date.
• UVEC Building- Stephen was looking into moving the Magistrates office to the UVEC Building; however the Facilitators Coordinator said they have no funding available to remodel the building.
• In the early stages of Electronic Filing of charges for criminal matters. Expectation is June 1.
• PSB Grant- Hired a Licensed Contractor that should be starting in the next two to four weeks of renovation of the Public Safety Building.
• Looking at a COPS Grant with Tracy at the Native Village of Unalakleet that pays for police chief/officer salaries up to $250,000.00 to $500,000.00. She has agreed that we could use their Grant Writer and are putting together the justifications. If we could qualify for the grant it would pay the police chief and officer salaries up to four years. Filing Deadline in March.
• Job Posting is in the Classified Advertisement on the AML website.
• No housing for a Police Chief or Officer if either is hired.
• There are programs available to build housing for Public Safety, Health, and Teacher Housing.
• **Fire Chief:** Fire Chief Sony Mashiana submitted his January report.
• Incident reported to the State.
• Looking for partnership with North Sound Health Corporation on getting some training; First Aid Responder and CPR.
• Sony is thankful for the support of the Council.

**B. Public Works Director Reports**

• Public Works Director George Turner Jr. submitted his January report.
• Heat Exchanger parts that were ordered were the wrong ones again; waiting on parts.
• Water level is currently 9 ft.
• Backwashing filters 2/10/2021.
• Loader was down for part of the morning; was repaired by afternoon.
• Lift Stations are operational.
• Half of FAA Loop is still frozen.
• Still catching up on trash.
• Status update on boil water; wait for 10 ft., possibly a week and half.
- Status on Land Rover and F-150; Waiting for starter to arrive for the Land Rover. Asked Tim Daniels to look at the F-150.
- Water Plant Upgrade this summer is supposed to include a new generator.

C. Administration Staff Reports

1. City Manager’s Report
   - Acting Manager Stephen Lindsey reporting we’re moving forward with the Tank Farm. Collect the Operations and Maintenance Funds upfront and give a four year period to pay out the Sinking Fund. Stephen was able to get Property and Liability Insurance for the Tank Farm; cost about $1,000.00 a month; however he couldn’t get Pollution Insurance; they wanted $100,000.00 a year.
   - Annual Audit is just about complete.
   - Grants – Finished Wells Fargo VEEP Grant. Spent all the COVID Funds for the City. Should be getting $40,000.00 to $50,000.00 recoupment check for the Revetment Project.

2. City Clerk’s Report
   - City Clerk Kelly Otton submitted her January report.

3. Financial Report

9. Old Business

A. NSEDC Community Benefit Share
   - No comment or questions.

B. Search & Rescue
   - Possibly ask Jeff Erickson if he wants to take the lead.
   - Partner with UVFD.
   - Compile a volunteer list for next meeting.*

C. Street Light Installation
   - Install a light by the 14 Plex and Native Village of Unalakleet as there is an existing pole already.
   - $500.00 for the light and no charge for installation.

MOTION: Council Member Robert made a motion to purchase a street light and designate necessary funds to complete it. Motion seconded by Council Member Christopher Masters Jr. No discussion. Question called. Motion passed in a roll call vote, 4 to 0.

10. New Business

A. Resolution 2020-08 Update

B. Dog Patrol
   - Dogs are getting out of hand.
   - Create a space for the dogs to be housed.
   - Have enough material in Quonset Hut to build.
   - Ask the Shop Teacher at the school if the Shop Class can make it.
C. New City Council Member
- Louisa Paniptchuk was selected for the vacant City Council Seat A1 - term until October 2021.
- Next City Council Meeting Louisa Paniptchuk will be sworn in.

D. Worker’s Compensation
- Vice Mayor Frank Doty made a proposal to waive the monthly water/sewer/landfill bill for City employees up until retirement plan is set up in place.

MOTION: Vice Mayor Frank Doty made a motion to waive all City Employees water/sewer bill until a retirement plan is set up. Motion seconded by Christopher Masters Jr. Acting City Manager Stephen Lindsey pointed out that we have 18 city employees and that’s about $1,800.00 a month. And we should have the retirement benefits up and running in 30 to 60 days. Even though retirement will be available, health insurance is not, should be a thing even though employees will receive retirement benefits.

AMENDED MOTION: Vice Mayor Frank Doty made a motion to amend his motion to have all full time City Employees water/sewer utility bills to be waived. Amended motion seconded by Christopher Masters Jr. No discussion. Question called. Motion passed in a roll call vote 5 to 0.

MOTION: Vice Mayor made a motion to waive all full time City Employees water/sewer utility bill as long as they are full time employees. Motion seconded by Christopher Masters Jr. Discussion: Would that also include the Police and Fire Department and Search and Rescue? Full time employees, it would not include the Fire Department nor Search and Rescue. Question called. Motion passed in a roll call vote, 5 to 0.

11. Correspondence
- No correspondence.

12. Executive Session: Finance, Personnel
- No Executive Session.

13. Council Comments
- Mayor Kira Eckenweiler – Very excited and hopeful; thankful for what has been done. We are getting somewhere.
- Vice Mayor Frank Doty – Thanks Stephen for the work he’s done. We have progressed and look forward to having Moe on board. Shout out to Public Works Department, fixing the leaks.

14. Next Tentative Meeting Date
- March 9, 2021 – 4PM

15. Adjournment
MOTION: Council Member Robert Bolen made a motion to adjourn the meeting. Motion seconded by Vice Mayor Frank Doty. No discussion. Question called. Meeting adjourned at 6:40PM.
DATE APPROVED: March 16, 2021

Kira Eckenweiler, Mayor

ATTEST: Kelly Ottion, City Clerk