CITY OF UNALAKLEET
Regular City Council Meeting
Council Chambers/Teleconference
1-888-392-4560
Code 30254571
January 12, 2021 – 4PM
Approved Meeting Minutes

1. Call to Order: Mayor Kira Eckenweiler called the meeting to order at 4:03PM.

2. Pledge of Allegiance: The Pledge of Allegiance was recited.

3. Roll Call: Mayor Kira Eckenweiler, Vice Mayor Frank Doty, Council Members; Robert Bolen, George Jackson Jr., Christopher Masters Jr., and Kathleen Panzer, City Manager Stephen Lindsey, City Clerk Kelly Otton, Public Works Director George Turner Jr. were all present on the teleconference line.

Quorum was established.

4. Approval of Agenda

MOTION: Robert Bolen made a motion to approve the agenda as presented. Motion seconded by Vice Mayor Frank Doty. Motion passed unanimously.

5. Approval of Meeting Minutes

   A. Regular Council Meeting – December 8, 2020

MOTION: Robert Bolen made a motion to approve the meeting minutes of the Regular Council Meeting of December 8, 2020. Motion seconded by Kathleen Panzer. Motion passed by a roll call vote; Robert Bolen, Kathleen Panzer, Vice Mayor Frank Doty, Christopher Masters Jr., and George Jackson Jr. with all yes votes.

6. Public Comments
   • No public comment.

7. Department Reports

   A. Public Safety Report (Police Chief, Fire Chief)
   • Police Chief: Interim Police Chief Stephen Lindsey reporting:
     • The job posting for the Police Chief is finished and posted on the AML website.
     • George Turner Sr. is continuing to work with VPSO Ivanoff.
     • No major problems or issues have come up.
     • VPO class coming up this summer; 6 week training program by the State of Alaska in Bethel. (Advertise for this opportunity)
     • Working with Head Dispatch on E-filing court documents; attending online training.
   • Fire Chief: Fire Chief Sony Mashiana submitted his December report.
     • Sony reporting: No emergency activity for December.
     • Two meetings scheduled; December 13th which was cancelled.
December 27th at 7PM meeting was held.
Funding was discussed at the meeting and applied for the Massie Foundation.

B. Public Works Director Report
- Public Works Director George Turner Jr. submitted his December report.
- 5 feet of water
- Major water leak between the two hydrants by Fred J’s
- Quarter of FAA Loop is frozen at the main
- Having issues with teeth on the Backhoe due to frozen ground
- UVEC Heat Exchanger status: still waiting for parts
- Waiting on jetter parts as well; also getting a secondary jetter from Nome

C. Administration Staff Reports
1. City Manager’s Report
   - City Manager Stephen Lindsey reporting:
     - Spent about $20,000.00 dealing with the first set of leaks
     - UVEC Heat Exchanger: if the water is not heated, will continue to have problems; write a letter to the board members
     - In the middle of the annual audit FY20

2. City Clerk’s Report
   - City Clerk Kelly Otton submitted her December report.
   - Add Fuel Oil cost to the budget.

3. Financial Report
   - Rates for water/sewer covering 65% of cost.
   - Increase water/sewer to $150.00 and a 1% sales tax increase; or a 2% sales tax increase and keep the water/sewer same.

MOTION: Robert Bolen made a motion to accept all the reports as a whole. Motion seconded by Kathleen Panzer. Motion passed by a roll call vote; Vice Mayor Frank Doty, Christopher Masters Jr., Robert Bolen, George Jackson Jr., Kathleen Panzer, and Mayor Kira Eckenweiler with all yes.

8. Old Business
A. NSEDC 2020 Community Benefit Share
   - $125,000.00 to allocate
   - $75,000.00 Unalakleet Volunteer Fire Department
   - $50,000.00 Backup Generator for Water Plant
   - Discussion on a Community Well.

MOTION: Robert Bolen made a motion to approve the $75,000.00 to go to the Unalakleet Volunteer Fire Department and the City be reimbursed if the Unalakleet Volunteer Fire Department receives money from other grants. Motion seconded by Christopher Masters Jr. Question called. Motion passed by a roll call vote; Robert Bolen, George Jackson Jr., Kathleen
Panzer, Christopher Masters Jr., Mayor Kira Eckenweiler, and Vice Mayor Frank Doty with all yes.

**MOTION:** Robert Bolen made a motion to apply the $50,000.00 towards a Backup Generator for the Water Plant. Motion seconded by Vice Mayor Frank Doty. Motion passed in a roll call vote; Robert Bolen, Vice Mayor Frank Doty, Christopher Masters Jr., Kathleen Panzer, George Jackson Jr., and Mayor Kira Eckenweiler with all yes.

9. **New Business**
   
   **A. Developing an Assistant Manager Position**
   - Definitely a need for more help at the office.
   - Help with the Grants and one day transition to the City Manager.
   
   **B. Search & Rescue Development**
   - Possibly incorporate the Search & Rescue with the Fire Department
   
   **C. Reinstating COVID Ordinance with the Fines Pursuant to Resolution 2020-08**
   **MOTION:** Kathleen Panzer made a motion to reinstate the COVID Ordinance with the fines pursuant to Resolution 2020-08. Motion seconded by Robert Bolen. Question called. Motion passed in a roll call vote; Robert Bolen, Kathleen Panzer, Vice Mayor Frank Doty, George Jackson Jr., and Mayor Kira Eckenweiler with all yes and one nay, Christopher Masters Jr.
   
   **D. Covering Costs of Police Certificates for Potential Law Enforcement**
   - Public Safety Committee met and discussed this: Robert Bolen speaking on behalf of the committee;
   - In order to attract more people to law enforcement and they’re not certified that the City would cover the cost of the certification.
   - The State of Alaska actually pays for the training; the employee is employed with the City for less than one year and the City has a contract with the State; the Alaska Police Standards Council actually pays for the training itself given the employee is employed with the City.
   - Different from the VPO program
   - Need to be an employee of the City in order to go to the training.
   - Advertise for this opportunity.

10. **Correspondence**
    - No correspondence.

11. **Executive Session: Finance, Personnel**
    Council went into Executive Session.

12. **Council Comments**
    - Mayor Kira Eckenweiler – Thought the meeting went really well.
    - Christopher Masters Jr. – Thanks Kira on the New Year Games, as well as extended a thank you to those that helped her. Great set of games.
    - Vice Mayor Frank Doty – Reiterating what the council had said, thanks to Public Works for back breaking work, Katie and COVID Response Team for keeping the community safe. Shout out to Stephen doing work from miles away. Great meeting.
13. Next Tentative Meeting Date
   - February 9, 2021 at 4PM
   - Committee meetings the week before

14. Adjournment
MOTION: Robert Bolen made a motion to adjourn the meeting. Motion seconded by Vice Mayor Frank Doty. Motion passed unanimously. Meeting adjourned at 7:08PM.

DATE APPROVED: February 9, 2021

Kira Eckenweiler, Mayor

ATTEST: Kelly Otton, City Clerk