CITY OF UNALAKLEET
Regular City Council Meeting
Council Chambers/Teleconference
1-888-392-4560
Code: 30254571
December 8, 2020 – 4PM
Approved Meeting Minutes

1. Call to Order: Mayor Kira Eckenweiler called the meeting to order at 4:02PM.
2. Pledge of Allegiance: The Pledge of Allegiance was recited.
3. Roll Call: Mayor Kira Eckenweiler, Vice Mayor Frank Doty, Robert Bolen, George Jackson Jr., Christopher Masters Jr., Public Works Director George Turner Jr., City Clerk Kelly Otton were all present in the Council Chambers. Teri Paniptchuk, Kathleen Panzer, Acting City Manager Stephen Lindsey were on the teleconference line.
Quorum was established.
4. Approval of Agenda:
MOTION: Robert Bolen made a motion to approve the agenda as presented. Vice Mayor Frank Doty seconded. Robert made an amendment to the agenda to fix the typo on the teleconference call-in number, take out the extra 4. Question called. Motion passed unanimously.
5. Approval of Meeting Minutes
   A. Regular Council Meeting – November 10, 2020
MOTION: Robert Bolen made a motion to approve the meeting minutes of November 10, 2020. Vice Mayor Frank Doty seconded. Question called. Motion passed unanimously.
6. Public Comments: No public comment.
7. Department Reports
   A. Public Safety Report (Police Chief, Fire Chief)
      • Interim Police Chief Report: Stephen Lindsey reporting:
        Terminated the Police Chief resignation.
        Talked with Officer Brandon; requested a raise since the Police Chief resigned
        and would have to take on more responsibility. Had some issue with bed bugs in
        the apartment and slept in his office at the police department.
        George Turner Sr. offered to do the job until a police chief/officer is hired.
        Talked to the Alaska Police Standards Council and the Administrator can be the
        Interim Police Chief.
      • Fire Chief: Ravinder “Sony” Mashiana submitted report; two letters.
        Mayor Kira Eckenweiler read aloud the two letters from the Fire Chief.
        The fire department is under the umbrella of the City and cannot be self-funded.
        Action Item for next meeting: Approve a Sub-Account for the Fire Department
        UVFD has elected officials: Deputy Fire Chief Jory Peterson, Secretary Louisa
        Paniptchuk, Treasurer Kris Busk, Assistant Treasurer Perry Burress, Assistant
Secretary Matt Wirth, Quarter Master Thomas Simonsson, and Training Officer Sony Mashiana.

B. Public Works Director Report
- Report submitted.
- Public Works Director George Turner Jr. reporting:
  - Good water leak; possibly underground in Happy Valley Loop
  - 9 feet water level
  - 6AM water shut off 12/9/2020 to isolate
  - Status on heat exchanger; ordered the wrong caps, waiting on parts.
  - Water tank is 43 degrees.
  - Replaced 3 circulation pumps on each loop
  - Back-up generator does not work
  - Projecting this weekend we will be on boil water notice
  - Water line is set up to the Slough; need to run it with DEC
  - Covenant Lift Station has a float issue; running it manually
  - Happy Valley Lift Station is complete

C. Administration Staff Reports

1. City Manager Report
- Acting City Manager Stephen Lindsey reporting;
- Attended a webinar for Benefits for employees; a Retirement Plan with 3% match, cost about $25,000.00 a year
- FAA Lift Station problems; couldn’t get an electrician out here, some equipment problems; needs to be put off until spring
- Tank Farm: Insurance issues; no quote until there is a Tank Farm Inspection
- Audit Prep has started for FY2020
- Tank Farm hold up; UVEC provided volumes, need revised numbers

2. City Clerk Report
- Report submitted.

3. Financial Report

4. Travel Coordinator
- 4 travelers this month
- Rise of travel later in month due to RAVN flights starting December 16; no covid tests results required
- Meeting all Nome flights; still finding some travelers who do not fill out the travel form

MOTION: Robert Bolen made a motion to approve all the reports as presented. Christopher Masters Jr. seconded. Question called. Motion passed unanimously.
8. Old Business

A. Resolution 2020-08 Precautionary Measures for COVID-19
   MOTION: Robert Bolan made a motion to approve Resolution 2020-08 Precautionary Measures for COVID-19. Vice Mayor Frank Doty seconded. Discussion: AMENDED MOTION: Robert Bolan made a motion to amend, Whereas, as all village travelers must provide a negative COVID-19 test taken within the past three days to the COVID Response Team if planning on entering the City of Unalakleet. Failure to produce a negative COVID-19 test result within the past 72 hours to the COVID Response Team will result in the traveler to be required to quarantine for 14 days. George Jackson Jr. seconded. Question called. Motion passed unanimously.
   MOTION: Robert Bolan made a motion the approve Resolution 2020-08 Precautionary Measures for COVID-19 with the amended motion included. Vice Mayor Frank Doty seconded. Motion passed unanimously.
   MOTION: Robert Bolan made a motion to move the sentence; Failure to produce a negative COVID-19 test result within 72 hours to the COVID Response Team will result in the traveler required to quarantine for 14 days after the 4th Whereas. Vice Mayor Frank Doty seconded. Question called. Motion passed unanimously.

9. New Business

A. Appoint City Manager as Acting Chief of Police
   MOTION: Robert Bolan made a motion to appoint City Manager Stephen Lindsey as Acting Chief of Police. George Jackson Jr. seconded. Question called. Motion passed unanimously.

B. Hiring of New Chief of Police
   - Going to ask George Turner Sr.
   - Revise Police Chief contract
   MOTION: Robert Bolan made a motion to authorize Acting Chief of Police Stephen Lindsey to hire a local Sargent for the day to day operation of the Police Department. George Jackson Jr. seconded. Question called. Motion passed unanimously.
   MOTION: Robert Bolan made a motion to table the Hiring of New Chief of Police and move to the Public Safety Committee. Christopher Masters Jr. seconded. Question called. Motion passed unanimously.

C. NSEDC 2020 Community Benefit Share
   - UVEC & Loss of Generator
   - COVID Cash to Each Household
   - House #’s and Names
   - New Water/Sewer Lines; Maintenance Tools
   - UVFD; $40,000.00 Up Keeping

D. Community Award Nominations
   - Council is going to do a voting poll for the nominations submitted.

E. Upcoming Winter Games
   - List of games happening were submitted.
F. Alcohol Distribution Center
    • Proposed Alcohol Distribution Center was submitted by Mayor Kira Eckenweiler.

10. Correspondence
    • No correspondence.

11. Council Comments
    • Christopher – Brought up Search & Rescue and covered it.
    • Frank – Good job, keep it up
    • George – Street light installation by Native Village of Unalakleet and 14 Plex.
      $500.0 for a light, maybe NSEDC CBS.

12. Next Tentative Meeting Date
    • January 12, 2021 at 4PM. Committee meetings the week before.

13. Adjournment
MOTION: Robert Bolen made a motion to adjourn the meeting. Christopher Masters Jr.
seconded. Question called. Motion passed unanimously. Meeting adjourned at 7:49PM.

DATE APPROVED:  January 12, 2021

Kira Eckenweiler, Mayor

ATTEST: Kelly Otton, City Clerk